

## **Program A: Administrative**

Unless otherwise indicated, all objectives are to be accomplished during or by the end of FY 2003-2004. Objectives may be key or supporting level. The level of the objective appears after the objective number and before the objective text.

Performance indicators are made up of two parts: name and value. The indicator name describes what is being measured. The indicator value is the numeric value or level achieved within a given measurement period. For budgeting purposes, performance indicators are shown for the prior fiscal year, the current fiscal year, and alternative funding scenarios (continuation budget level and Executive Budget recommendation level) for the ensuing fiscal year of the budget document. Performance indicators may be key, supporting, or general performance information level. Key level is indicated by a "K" in the "Level" column of the standard performance indicator table. Supporting level is indicated by an "S" in the "Level" column of the standard performance indicator table. General Performance Information indicators appear in tables labeled as General Performance Information.

Proposed performance standards do not reflect the most recent budget adjustments implemented by the Division of Administration during development of the FY 2003-2004 Executive Budget Supporting Document. Rather, proposed performance standards indicate a "To be established" status since the agency had insufficient time to assess the full performance impacts of the final Executive Budget recommendation. As a result, during the 2003 Legislative Session, the agency will seek amendments to the General Appropriations Bill to identify proposed performance standards reflective of the funding level recommended in the Executive Budget Supporting Document.

DEPARTMENT ID: 04A Department of State

AGENCY ID: 04-139 Secretary of State

PROGRAM ID: Program A: Administrative

1. (KEY) Through its support services activities, the Administrative Program will work to ensure that at least \_\_\_\_ of all agency objectives are met.

Strategic Link: This objective relates to Strategic Objective 1: *Through its support services activities, the Administrative Program will work to ensure that all programs in the Department of State are able to meet at least 85% of their Program objectives by June 30, 2007.*

Louisiana: Vision 2020 Link: Not Applicable

Children's Cabinet Link: Not Applicable

Other Link(s): Not Applicable

LaPAS PI CODE	L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
			YEAREND PERFORMANCE STANDARD FY 2001-2002	ACTUAL YEAREND PERFORMANCE FY 2001-2002	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2002-2003	EXISTING PERFORMANCE STANDARD FY 2002-2003	PERFORMANCE AT CONTINUATION BUDGET LEVEL FY 2003-2004	PERFORMANCE AT EXECUTIVE BUDGET LEVEL FY 2003-2004
6179	K	Percentage of objectives met	100%	89%	85%	90% <sup>1</sup>	90%	To be established

<sup>1</sup> This performance indicator was revised by an August 15th Performance Standard Adjustment approved on September 19, 2002.

DEPARTMENT ID: 04A Department of State  
 AGENCY ID: 04-139 Secretary of State  
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2. (KEY) To improve access to information, the program will make \_\_\_ of its identified databases available on the internet in FY 2004.

Strategic Link: This objective relates to Strategic Objective 2: *To improve access to the information the Program maintains by providing the public Internet access to the Living Will declarations, Will Registry, gubernatorial executive orders, and pardons databases by Fiscal Year 2007.*

Louisiana: *Vision 2020* Link: Not Applicable

Children's Cabinet Link: Not Applicable

Other Link(s): Not Applicable

Explanatory Note: The identified databases refer to the program's non-management and finance functions and include: Living Will Declarations, Will Registry, gubernatorial executive orders, and pardon databases

LaPAS PI CODE	L E V E L		PERFORMANCE INDICATOR VALUES					
			YEAREND PERFORMANCE STANDARD FY 2001-2002	ACTUAL YEAREND PERFORMANCE FY 2001-2002	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2002-2003	EXISTING PERFORMANCE STANDARD FY 2002-2003	PERFORMANCE AT CONTINUATION BUDGET LEVEL FY 2003-2004	PERFORMANCE AT EXECUTIVE BUDGET LEVEL FY 2003-2004
			PERFORMANCE INDICATOR NAME					
14168	K	Percentage of identified databases available on the internet	Not Available <sup>1</sup>	Not Available <sup>1</sup>	25%	25%	50% <sup>2</sup>	To be established

<sup>1</sup> This performance indicator did not appear under Act 12 of 2001 and does not have a performance standards for FY 2001-2002.

<sup>2</sup> The 50% represents having two of the four identified databases on line by the end of FY 2004.

DEPARTMENT ID: 04A Department of State

AGENCY ID: 04-139 Secretary of State

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## 3. (KEY) To achieve no repeat audit findings on accounting procedures.

Strategic Link: This objective relates to Strategic Objective 1: *Through its support services activities, the Administrative Program will work to ensure that all programs in the Department of State are able to meet at least 85% of their Program objectives by June 30, 2007.*

Louisiana: Vision 2020 Link: Not Applicable

Children's Cabinet Link: Not Applicable

Other Link(s): Not Applicable

LaPAS PI CODE	L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
			YEAREND PERFORMANCE STANDARD FY 2001-2002	ACTUAL YEAREND PERFORMANCE FY 2001-2002	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2002-2003	EXISTING PERFORMANCE STANDARD FY 2002-2003	PERFORMANCE AT CONTINUATION BUDGET LEVEL FY 2003-2004	PERFORMANCE AT EXECUTIVE BUDGET LEVEL FY 2003-2004
6180	K	Number of repeat audit findings	0	0	0	0	0	To be established